



Facility

Name: PMS Headstart - Moriarty Early **License Number:** 111716
Address: 615 Union St., Moriarty, NM 87035
Phone: 5058329369 **Fax:** **E-mail:** jacqueline.taylor@pmsnm.org

License Information

Type: 5 Star FOCUS Child Care Center **Status:** Licensed **Issue Date:** 01/20/2018 **Expiration Date:** 01/19/2019

Capacity

Over Age 2: 9 **Under Age 2:** 7 **Night Care:** 0 **Playground:** 33
Square Footage: 0

Census

Over 2: 6 **Under 2:** 6

Classrooms

Number of Classrooms: 2

Days and Hours of Operation

Monday 8:00 AM - 2:00 PM	Tuesday 8:00 AM - 2:00 PM	Wednesday 8:00 AM - 2:00 PM	Thursday 8:00 AM - 2:00 PM	Friday 8:00 AM - 2:00 PM
Saturday Closed	Sunday Closed			

Inspection

Date: 11/14/2018 **Time In:** 11:00 AM **Time Out:** 12:58 PM **Purpose:** Annual

Licensing:

8.16.2.11 A Types of Licenses Compliance
 8.16.2.11 B Renewal of License Compliance
 8.16.2.11 D Non-transferable Restrictions of License Compliance

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals Compliance

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

Complaints:

8.16.2.18 D Complaints

Not Inspected

Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Compliance

8.16.2.21 C Incident Reporting Requirements

Compliance

Administrative Requirements for Centers:

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Compliance

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Compliance

8.16.2.22 E Children's Records

Compliance

8.16.2.22 F Personnel Records

Non-compliance**Personnel**

8.16.2.22.F.1.g.:documentation of current first-aid and cardiopulmonary resuscitation training;

Finding**Deadline: 12/14/2018**

From the review of staff records, it was determined that 3 out of 4 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.

Corrective Action Plan

The center will obtain documentation of first-aid and CPR training and retain on file.

8.16.2.22 G Personnel Handbook

Compliance

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Compliance

8.16.2.23 B Staff Qualifications and Training

Compliance

Services and Care of Children in Centers: *(continued)*

8.16.2.23 C Staff/Child Ratios and Group Sizes Compliance

Services and Care of Children in Centers:

8.16.2.24 A Guidance Compliance

8.16.2.24 A1 Guidance Compliance

8.16.2.24 B Naps or Rest Period Compliance

8.16.2.24 C Additional Requirements for Infants and Toddlers Compliance

8.16.2.24 D Diapering and Toileting Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

8.16.2.24 G Physical Environment Compliance

8.16.2.24 H Social-Emotional Responsive Environment Compliance

8.16.2.24 I Equipment and Program

2 Year Old Classroom

8.16.2.24.1.8.: *A center will post a daily activity schedule. A center will follow a consistent pattern for routine activities such as meals, snacks and rest.*

Finding

Deadline: 12/14/2018

The center did not post the daily activity schedule. Was not posted in the room for 24-36 month year olds. Was corrected on site.

Corrective Action Plan

The center will begin posting their daily activities schedules and following them.

8.16.2.24 J Outdoor Play Areas Compliance

8.16.2.24 L Field Trips Compliance

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements Compliance

8.16.2.25 B Meals and Snacks Compliance

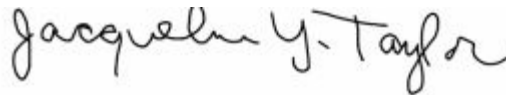
8.16.2.25 B3 Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 D Kitchens Compliance

Health and Safety Requirements for Centers: *(continued)*8.16.2.25 E Meal Times Compliance**Health and Safety Requirements for Centers:**8.16.2.26 A Hygiene Compliance8.16.2.26 B First Aid Requirements Compliance8.16.2.26 C Medication Compliance**Illness Requirements for Centers:**8.16.2.27 A-D Illness Requirements for Centers Compliance**Building, Ground and Safety Requirements for Centers:**8.16.2.29 A Housekeeping Compliance8.16.2.29 B Pest Control Compliance8.16.2.29 C Mechanical Systems Compliance8.16.2.29 D Water and Waste Compliance8.16.2.29 E Lighting, Lighting Fixtures and Electrical Compliance8.16.2.29 F Exits and Windows Compliance8.16.2.29 G Toilet and Bathing Facilities Compliance8.16.2.29 H Safety Compliance Compliance8.16.2.29 H3(f)(i)(k) Safety Compliance Compliance8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance**Additional Comments***None***Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.


Surveyor: *Diana Martinez*

Facility Representative: *Jacqueline Taylor*